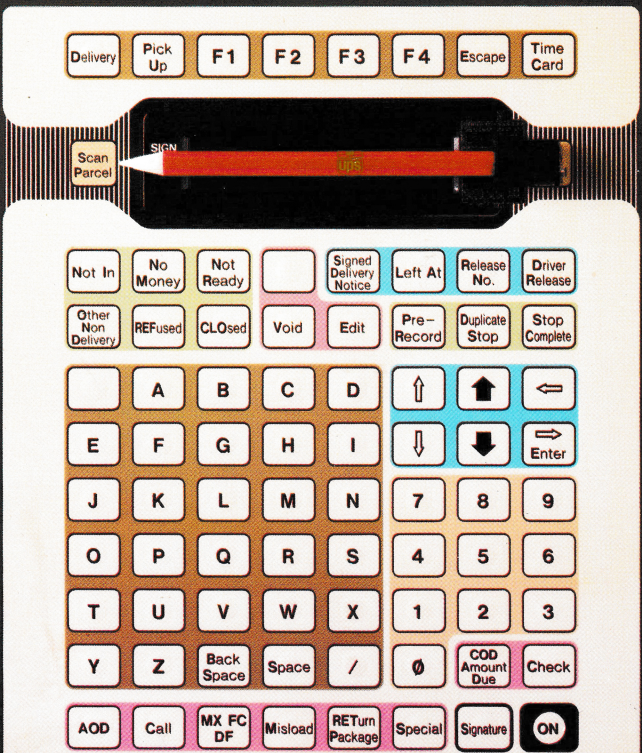
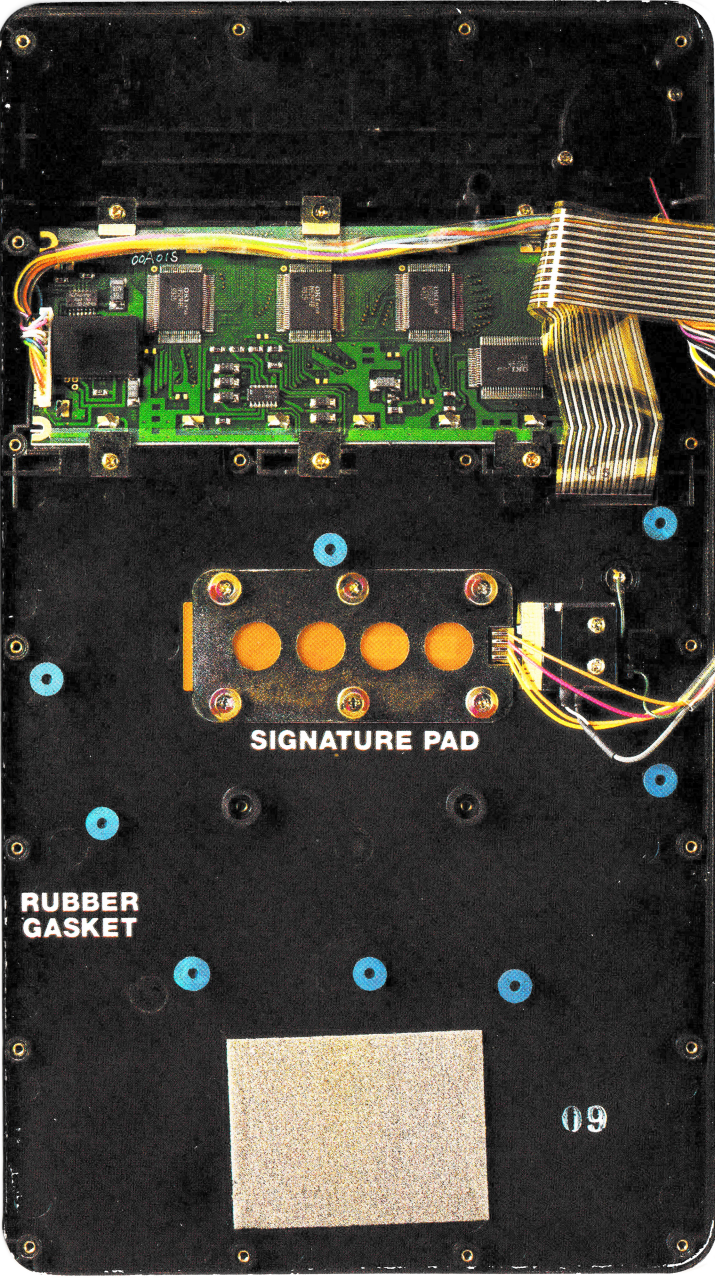
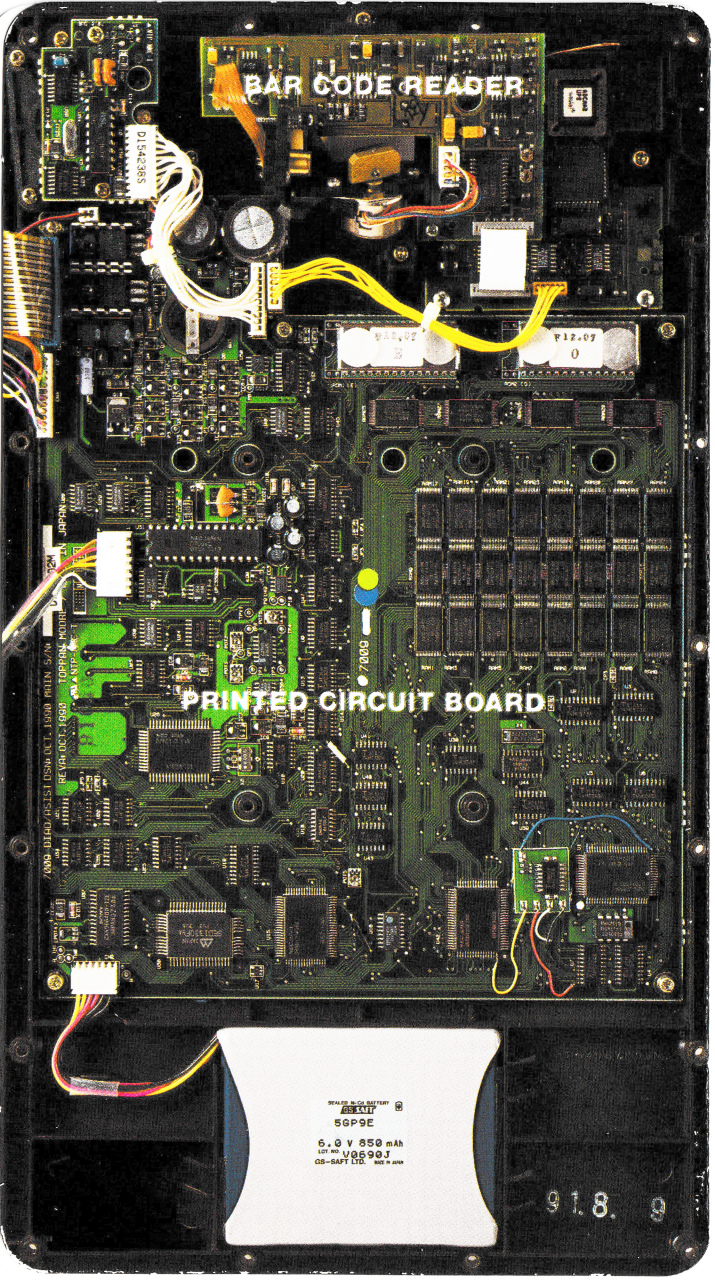
United Parcel Service

DIAD Helpful Hints

Delivery Information Acquisition Device




SIGNATURE PAD
RUBBER GASKET
09


BAR CODE READER
PRINTED CIRCUIT BOARD
SEALED Ni-Cd BATTERY
GS-SAFT
5GP9E
6.0 V 850 mAh
LOT NO. V0690J
GS-SAFT LTD. MADE IN JAPAN
91.8. 9

DIAD

Handle your Future with Care

Like our package cars and uniforms, the DIAD must project an image of quality. Its appearance reflects pride in our equipment and our service. This brochure provides information that will help you keep your DIAD looking and working like new.

Below are descriptions of critical DIAD components…and what you can do to keep them from being damaged.

PCB (Printed Circuit Board) – $695
The PCB is the sophisticated electronic "brain" of the DIAD. Shock (from dropping) and moisture and dust (from damaged gaskets and keypads) will quickly damage or short-circuit the PCB's delicate micro-processors. Only through careful DIAD handling and prompt repair of damaged gaskets and keypads, can we prevent damage to this costly component.

BCR (Bar Code Reader) – $312
Every day, more packages with UPS bar-coded labels on them are entering our system. We rely on the DIAD's delicate bar code reader to quickly and accurately capture the information these labels contain. Shock to the DIAD or scratches on the scanning window will cause the bar code reader to malfunction or fail completely. Never drop the DIAD or place it on a surface that could scratch the scanner window.

Try your hand at the following questions. The answers may provide you with some helpful tips.

Can I go from the street name to the package screen with one key press?

Yes. Press Big Down from the street name field. If it is the only street that matches the street number and the alpha characters, you will go directly to the package screen.

How is my punch-in time recorded on the DIAD?

The "Do You Want To Punch-In" prompt records the "Reported For Work" time. This action is the same as punching in your paper time card.

How do I edit a one-time or unscheduled pickup?

Press the Edit key in the street number field of the Pickup Address screen to access the list of completed One Time or Unscheduled pickups.

How can I quickly edit the last stop completed?

Press the Edit key from the street number field and press the Big Down key once to get to the last stop, rather than pressing the Little Down key three times.

How can I quickly move to the next package line?

Pressing Little Up from the Package ID Field will place you on a new package line.

Will the DIAD total COD's for me at a stop?

The DIAD can act as a calculator for totaling COD's. After entering all COD's, press the Big Down from the remarks field in the package screen to check the total amounts by shipper.

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Upper Case – $132
Lower Case – $42
The DIAD's casing is made of hard plastic. Dropping the DIAD will damage the casing and the components inside. When you're driving your package car or when you're using a carry aid, always keep the DIAD in its holder. Never apply stickers of any kind to your DIAD; they project a poor image to our customers.

Keypad – Cost Included in Upper Case
The keypad can easily be damaged by sharp objects. Keep the DIAD in its holder whenever the package car is in motion and whenever you use a carry aid.

Signature Pad – $60
The signature pad is made of layers of sensitive membranes which cannot withstand abuse. Excessive pressure on the membranes or obtaining signatures with anything other than a UPS stylus will damage the signature pad. After obtaining a signature, always affix the stylus to its velcro holder.

Rubber Gasket – $2.75
The rubber gasket between the DIAD's upper and lower cases prevents moisture and dust from entering the DIAD. Loose or damaged gaskets will eventually allow foreign matter to enter the DIAD and cause it to fail. Damaged gaskets must be replaced immediately.

DIAD technology will enable UPS to enter the next century as a leader in the transportation industry.

Handle your future with care...

How can I quickly move from the bottom of a list of packages to the top of the list?

If you are in the package screen and have moved the cursor down a long list of packages and then want to return to the top of the list, press the Big Up to go to the stop screen and then the Big Down key to return.

How do I record one check total for multiple COD's?

If you collect one check for two or more COD's from the same shipper, put the total amount of the check with any one of the COD's. Don't press the Check key for each COD because it will appear that you collected separate checks for each one.

How can I keep the DIAD "on" while waiting for a signature?

Press any key except for the Signature or On key to keep the DIAD "awake."

Can I review the lists of street names, street types, cities or consignees programmed in my DIAD?

Yes. When you want to view the entries in a list, move the cursor to that list, press the Space or Escape key and then the Right Arrow. All the items in that list will be displayed alphabetically.

How can I edit a Delivery Confirmation Package entry without re-keying all the package information?

To review the information associated with a Delivery Confirmation label, press the Edit key for that package with the Delivery Confirmation label. Then place the cursor on the Delivery Confirmation bar code number and press the Edit key again.

How can I quickly move to the COD amount on a one-time pickup?

When recording a One Time Pickup, after entering the total packages, press the COD key to go directly to the Amount: $ field.

CLASS II LASER PRODUCT
DO NOT STARE INTO BEAM
OR EXPOSE TO BEAMS
OF DIRECT LASER LIGHT

AVOID EXPOSURE — LASER LIGHT
IS EMITTED FROM THIS APERTURE

LASER LIGHT —
DO NOT STARE INTO BEAM

680nm LASER
12 MILLIWATT LASING OUTPUT
LASER PRODUCT

THIS EQUIPMENT HAS BEEN TESTED
WITH A CLASS B COMPUTING
DEVICE AND FOUND TO BE
IN COMPLIANCE WITH PART 15 OF
FCC RULES. SEE INSTRUCTIONS
MANUAL FOR DETAILS. OPERATION IS
SUBJECT TO THE FOLLOWING
INTERFERENCE TO RADIO AND TV
RECEPTION MAY BE CAUSED
UNDER CERTAIN CONDITIONS
STEPS ARE NECESSARY
TO CORRECT
THE INTERFERENCE

No. 1

Delivery Information Acquisition Device
MODEL DIAD 1A

1A91023719

Complies with the limits for a class B computing device pursuant to subpart J of Part 15 of FCC Rules.

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